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ACADEMY OF TRIBAL LANGUAGES & CULTURE
(ST & SC DEVELOPMENT DEPARTMENT, GOVT. OF ODISHA)
Adivasi Exhibition Ground, Unit-1, Bhubaneswar-751 009
Tele. /Fax – 0674- 2597821, Email – atlcbsr_08 @ yahoo.com

No. 468 /ATLC, Bhubaneswar, Date. 06.04.2023

QUOTATION CALL NOTICE

Academy of Tribal Languages & Culture, Bhubaneswar invites Sealed Quotations with price offer from reputed Firms/ Vendors to supply T-Shirts and Bags of reputed brand for Capacity Building Training Programme of Tribal Youths for the year- 2023-24.

The interested Firms/ Vendors may submit their Bids to Member Secretary, ATLC, Adivasi Exhibition Ground, Unit-1, Bhubaneswar along-with requisite documents on or before 10.04.2023 (5.30 pm) by Registered Post/ Speed Post/ Courier Service only. The Bids will be opened on 11.04.2023 at 3 PM in the presence of the Procurement Committee & the bidders' representatives at SCSTRTI.

The quotations received incomplete or beyond the scheduled date & time are liable for rejection. The details of eligibility criteria, terms & conditions and schedule of requirements are available in the website-www.atlcodisha.org & www.stsc.odisha.gov.in.


- 1) T-Shirts.
- 2) Bags


06/04/23
Member Secretary

Memo No. 469 /ATLC/Date 06.04.2023

Copy to the Office Notice Board of ATLC/SCSTRTI/ST & SC Dev. and M & BCW Department for publication.

Copy along with enclosures forwarded to the Head Portal Group, Secretariat, IT Centre, Bhubaneswar/ M/s Luminous Infoways. Pvt. Ltd. for publication through Govt. & ATLC website.


06/04/23
Member Secretary

TERMS OF REFERENCE

ELIGIBILITY CRITERIA:

1. The Firm/ Vendor should be registered under GST.
2. The Firm/ Vendor should have fully functional local office in Bhubaneswar.
3. The Firm/ Vendor should not have been black listed by any Govt./PSU/ Govt. Organization.
4. The Firm/ Vendor should have work experience for minimum of 5 years.

DOCUMENTS TO BE SUBMITTED (self attested copies):

1. GST Registration Certificate
2. PAN
3. Income Tax Returns (For Assessment year 2020-21, 2021-22 & 2022-23)
4. The Firm/ Vendor should declare that the same is not blacklisted by any Govt./PSU/Govt. Organization.
5. Past experience (Work Orders and Work Completion Certificates)
6. Bid processing fee of Rs. 1000/- (non-refundable) drawn in any Nationalized Bank in favour of Member Secretary, ATLC.
7. Up-to-date GST deposit Challan.

METHOD OF SELECTION:

Quality And Cost Based Selection method (QCBS) will be adopted in selecting the Vendor.

TERMS & CONDITIONS:

1. Firms/ Vendors shall submit bid proposals along with requisite documents & bid processing fee within the prescribed timeline.
2. The proposals are to be properly sealed & signed by the bidders.
3. Bidders must produce the sample of each of the items for which price is quoted, at the time of opening of bids, for quality checking and selection by the Procurement Committee.
4. Bid proposals received beyond the prescribed timeline or without any of the requisite documents/ bid-processing fee or non-production of samples of the items for quality checking, shall be liable for rejection.
5. After selection of the bidder, the authority will issue "Letter of Award" in favour of the L-1 bidder for signing the Contract Agreement. In case the L-1 bidder fails, the L-2 bidder shall be invited to supply goods at the prices of L-1. If, the negotiation with L-2 fails, the bidding procedure will be cancelled.
6. The indents will be placed in phased manner as per requirement.
7. The contract will remain valid for the financial year 2023-24, which may be extended for another year, subject to satisfactory performance of the Agency and requirement of ATLC.
8. The time line to be given for delivery of goods, is to be strictly adhered to. Any delay shall render the bidder liable for damages & there after the authority holds the options for cancellation of the contract and complete the same through any other Agency. The failure on bidder's part to supply the indents as per the guidelines will enforce a penalty@1% per week subject to maximum of 10% of the contract value.
9. All legal disputes are subject to the jurisdiction of Civil Courts of Bhubaneswar only.
10. The authority reserves the right to accept or reject any or all proposals.

SCHEDULE OF REQUIREMENT

Sl. No.	Description of the Items with specifications	Brand Name	MRP	Rate per unit		Remarks
				Without GST	With GST	
1.	Collar T-Shirts with pocket (printed with logo of SDC on the pocket) Colour- Grey Fabric – Cotton (100%) Size – 40 (20%) 42 (60%) 44 (20%) Quantity- 1000 pcs					
2.	Bags (knapsack bag) printed with logo of SDC Material- Nylon Size – 41 Ltr Quantity – 1000 pcs					